

MSP PHOTOGRAPHY PHOTO DAY INFORMATION

DATES

Monday, 3 May and Tuesday, 4 May (Week 3)

PHOTO TYPES

Class Photos and Individual Portraits

- Every student will have their photo taken, whether they are purchasing photos or not.
- Online orders for individual photos and class group photos can only be placed via the Compass Portal.
- The expiry date for online ordering is the **10 May 2021**. Any orders received after this date will incur a \$30.00 archive fee.
- Envelopes (green) are available at school reception should you wish to pay via cash.

Family Photos

- Family photos are taken throughout each photo day.
- Family photo orders can only be placed by collecting a family (orange) envelope from the Front Office.
- Please ensure that your family envelope with payment enclosed are handed to the photographers at the time of the photo.
- Once the photos are delivered the family photos will remain at the Front Office for parents to collect.

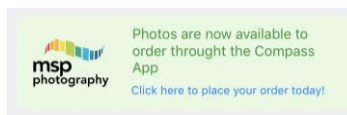
Special Group Photos (Faction Captains, Student Councillors, Art Monitors, AV Technicians)

Following photo day, the school will receive details to send out to parents instructing them on how to order special group photos online.

ORDERING

Online – Compass Platform

1. Log in to your Compass Platform
2. Click on the link located on your home page →
3. Follow the prompts



Cash Payments

1. Obtain photo envelope from school Front Office
2. Fill in the front of the envelope with your child's details and 'shootkey' (this will be provided by the Front Office)
3. Place cash in the envelope and seal
4. Hand envelope with payment enclosed to the photographer on photo day.

Please Note: Our photographers are unable to supply you with change on the day.

PHOTO SCHEDULE

MONDAY

CLASS GROUP	TIME	CLASS GROUP	TIME
Kindy Green	8:30am	Room 10	11:15am
Room 6	9:00am	Room 14	11:30am
Room 8	9:15am	Room 22	11:45am
Room 9	9:30am	Room 15	12:00pm
Room 4	9:45am	Room 16	12:15pm
Room 5	10:00am	Room 20	12:30pm
Room 7	10:15am	Room 19	1:45pm
Room 13	11:00am		

TUESDAY

CLASS GROUP	TIME	CLASS GROUP	TIME
Kindy Blue	8:30am	Room 18	11:15am
Kindy Purple	8:50am	Room 21	11:30am
Pre-primary 1	9:10am	Student Council	11:45am
Pre-primary 2	9:30am	Faction Captains	12:05pm
Pre-primary 3	9:50am	Art Monitors	12:20pm
Room 11	10:15am	AV Technicians	12:35pm
Room 12	11:00am		

100% SATISFACTION GUARANTEE

MSP Photography offers a 100% satisfaction guarantee. If, for any reason, you are unhappy with your child's school prints, please refer to the Parent FAQs on their website for full details located at:

<https://www.msp.com.au/parents/faqs/>